

# Naunton Park Pre-School Playgroup

## Student Placement Policy



**COVID AMENDMENT: We will only be accepting students who need a placement to gain the necessary experience to be counted towards qualifications they're currently studying until further notice.**

### Statement of Intent

This playgroup recognises that qualifications and training make an important contribution to the quality of the care and education provided by pre-school settings. As part of our commitment to quality, we offer placements to students undertaking early years' qualifications and training, including those studying for A levels, BA Early Childhood Studies and BEd degree courses.

### Aim

We aim to provide students on placement with us experiences which contribute to the successful completion of their studies. This will provide examples of quality practice in early years care and education.

### Methods

- We require students to meet the 'suitable person' requirements of Ofsted.
- We require schools placing students under the age of 17 years with the playgroup to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students who are placed in our playgroup on a short-term basis are not counted in our staffing ratios. Students who are placed for longer periods - for example, a year - may be counted in our staffing ratios provided we consider them to be competent.
- We take out employers' liability insurance and public liability insurance which covers both trainees and voluntary helpers.
- We require students to keep to our confidentiality policy.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our playgroup is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers which hinder the essential work of the playgroup.
- We ensure that students placed with us are engaged in bona fide early years training which provides the necessary background understanding of children's development and activities.

This policy was adopted at a meeting of Naunton Park Pre-School Playgroup

Held on .....

Digitally signed on behalf of the playgroup: Sarah White

Office.....

<b>To be reviewed</b>	<b>Reviewed by</b>	<b>Office</b>	<b>Signature</b>	<b>Date</b>
09/05/2022	Sarah White - Chair		Sarah White	09/05/2022
18/01/2024	Lucy Champion- Secretary		Lucy Champion	18/01/2023